

**Joyce Quiring Erickson**  
**JQE Professional Editing Services**  
Seattle, Washington  
Phone: 206-331-0523  
Email: joyceqerickson@gmail.com

### **Summary**

A copyeditor experienced in academic writing, specializing in scholarly manuscripts in humanities, social science, religious studies, and accreditation or assessment reports; recent experience in editing other documents such as memoirs and fiction.

### **Technical Skills & Training**

- Editing Certificate, University of Washington
- Editing on hard copy or Microsoft Word applications
- Familiarity with *The Chicago Manual of Style*, *MLA Handbook*, *Publication Manual of the American Psychological Association*, *Associated Press Stylebook*, *SBL Handbook of Style*

### **Editing Experience**

- Wrote and edited articles for publication in scholarly journals (e.g., *CrossCurrents*, *Prose Studies*, *Christianity and Literature*, *Victorian Newsletter*) as well as essays and presentations for professional and community organizations
- Wrote and edited copy for college and university catalogs and websites at four institutions
- Edited accreditation reports and grant proposals for three institutions of higher education
- Edited personal memoirs
- Recent editing projects completed
  - Dissertation proposal for Seattle University School of Education
  - Dissertation on the Dead Sea Scrolls for University of Manchester
  - Comic novel
  - History of the early years of St. Mark's Cathedral in Seattle
  - Handbook for administrators of university theatre departments (13 chapters on administering theatre departments written by various department heads)

### **Other Relevant Experience**

- Taught college-level writing and literature courses
- Served in academic administrative positions as dean or chief academic officer in four universities in Washington, Oregon, and Connecticut
- Served as volunteer for various institutions
  - Court-Appointed Special Advocate (CASA) for foster children and parents, King County
  - ESL teacher for Literary Council of Seattle
  - Chair of board for Oikocredit NW (chapter of international microfinance NGO)
  - Secretary of board for *Image*, quarterly arts journal, Center for Religious Humanism
  - Other board and committee service for churches and community organizations in Portland (OR), West Hartford (CT), and Seattle

### **Education**

Certificate in Editing, University of Washington  
M.A. and Ph.D. in English, University of Washington  
B.A. in English and History, North Central College, Illinois

### **References**

On request