

LOCAL CHURCH PARSONAGE ANNUAL REPORT

CHURCH: _____ **DATE:** _____

PARSONAGE ADDRESS: _____

For the benefit of the church, the present parsonage family, and future parsonage families, an annual on-site evaluation of the living quarters, garage, and premises shall be made. (See 2016 Discipline, ¶2533.4)

1. What equipment in the parsonage is owned by the church? Please note its condition and date of purchase (Excellent, good, fair, poor)

Stove	_____	Lawnmower	_____
Refrigerator	_____	Air Conditioner	_____
Dishwasher	_____		
Washer	_____	Other	_____
Dryer	_____		_____
Freezer	_____		_____
Water Softener	_____		_____
Disposal	_____		_____

2. When was the parsonage last decorated/painted? (Provide a date for all that apply)

Living Room	_____	Bedroom #1	_____
Dining Room	_____	Bedroom #2	_____
Entrance Hall	_____	Bedroom #3	_____
Family Room	_____	Bedroom #4	_____
Study	_____	Bath #1	_____
Kitchen	_____	Bath #2	_____
Utility Room	_____	Other	_____

- 3. List repairs, upgrades, and/or decorating of the parsonage done in the past twelve months.**

- 4. What repairs/upgrades/etc. are needed for the parsonage? List them giving the priority that is placed on each:**

a. _____

b. _____

c. _____

d. _____

e. _____

f. _____

- 5. Who determines parsonage repairs/improvements/upgrades to be made each year?**

- 6. What financial provision is made for the upkeep of the parsonage and its appliances and other equipment?**

- 7. What is the plan for the replacing or upgrading of the parsonage and its equipment?**

8. If the parsonage is for a two-church charge, how are the expenses shared?

9. Your assessment of the condition of the parsonage:

Signatures of those making inspection:

Chairperson of Trustees

Chairperson of (S)PPRC of Parsonage Committee

Pastor

Form updated/Aug 2018