

# LOCAL CHURCH PARSONAGE ANNUAL REPORT

**CHURCH:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PARSONAGE ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

For the benefit of the church, the present parsonage family, and future parsonage families, an annual on-site evaluation of the living quarters, garage, and premises shall be made. (See 2016 Discipline, ¶2533.4)

**1. What equipment in the parsonage is owned by the church? Please note its condition and date of purchase (Excellent, good, fair, poor)**

Stove	_____	Lawnmower	_____
Refrigerator	_____	Air Conditioner	_____
Dishwasher	_____		
Washer	_____	Furnace	_____
Dryer	_____	Water Heater	_____
Freezer	_____	Other	_____
Water Softener	_____		_____
Disposal	_____		_____

**2. When was the parsonage last decorated/painted? (Provide a date for all that apply)**

Living Room	_____	Bedroom #1	_____
Dining Room	_____	Bedroom #2	_____
Entrance Hall	_____	Bedroom #3	_____
Family Room	_____	Bedroom #4	_____
Study	_____	Bath #1	_____
Kitchen	_____	Bath #2	_____
Utility Room	_____	Other	_____

- 3. List repairs, upgrades, and/or decorating of the parsonage done in the past twelve months.**

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- 4. What repairs/upgrades/etc. are needed for the parsonage? List them giving the priority that is placed on each:**

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

d. \_\_\_\_\_

e. \_\_\_\_\_

f. \_\_\_\_\_

- 5. Who determines parsonage repairs/improvements/upgrades to be made each year?**

- 6. What financial provision is made for the upkeep of the parsonage and its appliances and other equipment?**

- 7. What is the plan for the replacing or upgrading of the parsonage and its equipment?**

**8. If the parsonage is for a two-church charge, how are the expenses shared?**

**9. Your assessment of the condition of the parsonage:**

Signatures of those making inspection:

\_\_\_\_\_  
Chairperson of Trustees

\_\_\_\_\_  
Chairperson of (S)PPRC of Parsonage Committee

\_\_\_\_\_  
Pastor

Form updated/Aug 2018