COLUMBIA DISTRICT CHURCH EXTENSION SOCIETY
GRANT REQUEST

To be considered for funding at the next meeting of the CDCES Board of Directors, the application must be submitted to the Chair of the Loans/Grants Committee with a copy to the CDCES Administrative Assistant no later than <mark>two weeks before the meeting.</mark> The meeting schedule and contact information are all available on the CDCES website: www.umoi.org/columbiaCES.

SUMMARY INFORMATION

Name: **Phone:**

Address: **Email:**

DESCRIPTION OF PROJECT (be specific--how do you plan to use the money)?:

AMOUNT REQUESTED:

To whom should the check be made out?

Please attach a separate sheet providing itemization of purchases, services, and goods necessary to complete the project.

What has been done to raise funds for this project? Will there be matching funds? If nothing, please explain. If yes, please describe.

Project Timeline (when will the proposed project begin, what is the time frame involved, etc.):

Describe why this project is important and what you hope it will achieve:

 Why should you receive this money as a grant rather than as a loan?

Will future funding be needed to support continuation of this project?

If you have received any grants in the last three years, please provide the name of the granting organization, the amount of the grant, and the purpose of the grant:

If you have received previous grants or loans from the CDCES in the last three years, please list the date and purpose of the grant(s):

If you have any outstanding loans or debts, list the remaining balance, and identify who you are making payments to:

Are you up-to-date on your CDCES Askings?

What benchmarks will indicate that you have achieved success with this project (these should be specific goals that you can use in your final evaluative report)?

DISTRICT SUPERINTENDENT: _____ DATE: _____

ADMINISTRATIVE BOARD/ADMIN CHAIR: _____ DATE: _____

CDCES LAY REPRESENTATIVE: _____ DATE: _____

Please attach your most recent financial statement.

APPROVED: _____ **DATE: _____**